# Project Monitoring Quarterly Report

## Project

|  |  |
| --- | --- |
| Entity: |  |
| Project Description: | |
| Location: |  |

## Grant

|  |  |  |
| --- | --- | --- |
| FAIN\Grant(s) Number: |  |  |

Complete and submit along with the updated project status report by ##/##/#####.

Provide a status update regarding the following as it related to the stated project.

|  |  |
| --- | --- |
| Cost variances (Change Orders or Amendments) |  |

|  |  |
| --- | --- |
| Completion and acceptance of equipment |  |
| Breakout of the costs incurred (hours worked, sections completed, or units delivered) |  |
| Costs required to complete the project (hours worked, sections completed, or units delivered) |  |

|  |  |
| --- | --- |
| Completion and acceptance of construction |  |
| Breakout of the costs incurred (hours worked, sections completed, or units delivered) |  |
| Costs required to complete the project (hours worked, sections completed, or units delivered) |  |

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| Completion and acceptance of other work |  |
| Breakout of the costs incurred (hours worked, sections completed, or units delivered) |  |
| Costs required to complete the project (hours worked, sections completed, or units delivered) |  |

Attach a sample of the following:

A sample of the project progress meeting minutes/reports.